



# LOTUS VALLEY SENIOR SCHOOL

CBSE Affiliation No. - 1631009

## SCHOOL LEAVE APPLICATION FORMAT

(To be applied in advance)

1. Name of the Student..... Class/Sec.....
2. Duration of leave from .....to.....
3. No. of Working days.....
4. Reason of leave.....
5. Leave taken earlier during the session.....

\_\_\_\_\_  
Signature of the parent  
(Father/Mother/Guardian)

\_\_\_\_\_  
Signature of the Student

Academic performance and other details.....  
(to be filled by the class teacher)

Class Teacher's Remarks.....

Leave recommended /not recommended.....